

POTR Executive Group

Notes of Meeting

Tuesday 10th June 2025

6.30 – 8pm, Holy Rood Church, Holybourne



Present: Revd David Chattell (DC); Matthew Bayliss (MB); Angie Briggs (AB); Sarah Neish (SN); Mark Penfold (MP); Helen Walters (HW); Clive Muller (CM); Philippa Penfold (PP) taking minutes

Also in attendance for first item: Paul Susans (PS)

Apologies: Craig Stolton (CS)

No.	Item	Notes	Action
1	Open with prayer	DC opened the meeting with prayer.	
2	Apologies + Declarations of Interest	Apologies as above. No declarations of interest.	
3	Minutes of last meeting (8 th April 2025)	Approved and signed	
4	Standing Committee <i>(To transact the business of the PCC between its meetings, as directed and advised by the PCC or acting in the best interest of the PCC.)</i>	<ul style="list-style-type: none">• Grants update PS updated the meeting on progress with grant applications. Robin Lees will also be helping. Both have attended a zoom session on how to apply for grants. Maximum grants available £100k but third of costs must be match funded. Need more clarity on what funding is available before grant applications can be made. Starting on document with Robin Lees to cover this. Have made five applications for Local Councillor grants and waiting a response. Community Infrastructure Levy may also be available but current projects may be difficult to quantify for community use. Children's and Family Worker grant may be available from the diocese but would need an application submitted. Robin Kemp would appreciate some help with this. PS to speak to RK. Churches Trust (annual fee of £49) provide additional help with finding funding pots. APPROVED to register with Churches Trust. Thanks to Paul and Robin Lees for their work.• Children & Youth Job update Advert has been sent out to neighbouring diocese and other bodies.• Qtr 1 financial update CMF will only be paid for the amount requested. Budget therefore closer to balancing. Will be put on July PCC agenda for	PS/RK

	<i>and the life of the individual churches - a place to share ideas, thoughts and plans for the communal life of the PotR, to make recommendations to the PCC and other committees, and to oversee and make recommendations for the Parish Diary)</i>	<p>into the town will become part of the team. Still some gaps in July and August.</p> <ul style="list-style-type: none"> • Vacancy update/process Currently praying for the right person to apply. 7 members on the interview panel. Members of writing group will be on the interview panel for POTR. 	
8	Closing Prayer	DC closed the meeting in prayer Meeting closed at 20.10	